**Graduate role at the Institute of Chartered Shipbrokers and Maritime UK**

We are offering an 18 month placement for a shipping graduate to build their career in the shipping and wider maritime sector, by starting out in the head office of the Institute of Chartered Shipbrokers, based in London, as well as working on industry-wide national programmes with Maritime UK.

This opportunity is an 18 month training programme, focusing on externally facing projects. Although the role will be based in London, you will have the opportunity to travel throughout the UK to visit Institute of Chartered Shipbrokers branches and Maritime UK members or hubs.

Help the Institute of Chartered Shipbrokers:

* develop a corporate programme for companies,
* work on video and animations for students,
* visit some of our international branches,
* be part of the editorial board for our books and
* act as the voice for students within our management team.

Help Maritime UK by providing secretariat support to the cross-sector working groups, forums and taskforces to aid delivery of the following programmes.

* [Maritime Masters](https://www.maritimeuk.org/programmes/maritime-masters/)
* [Women in Maritime](https://www.maritimeuk.org/programmes/maritime-masters/)
* [Careers Promotion](https://www.maritimeuk.org/programmes/careers-promotion/)
* [Maritime Futures](https://www.maritimeuk.org/programmes/futures-programme/)

In addition, you may be required to support both organisations in administrative and other functions. These could include:

* contributing to writing briefings, articles and newsletters
* social media and website management
* event organisation
* preparation for Council meetings
* meeting with members to conduct membership audits and progress reviews
* monitoring press and political activity
* developing Maritime UK publications

The role holder will have unique access to industry leaders from across the maritime sector, and this is a fantastic opportunity to continue to build Maritime UK’s profile, reputation and that of the sector.

You will need to have recently graduated with a maritime related degree from an accredited university and have a strong interest in international trade and the commercial side of shipping, as well as skill in communications and marketing.

Applications are particularly welcome from individuals who have completed Institute PQE (Professional Qualification Examinations). If you have not completed your examinations and are willing to begin studying towards professional qualifications, the Institute will support you with free tuition, learning materials, student registration and exam entry during your placement.

This is a great opportunity for a keen and ambitious candidate to develop their career in the commercial shipping industry.